MINUTES OF THE PATTINGHAM AND PATSHULL PARISH COUNCIL MEETING HELD ON THE 6TH SEPTEMBER 2021 AT PATTINGHAM VILLAGE HALL

Present: Councillors: R Lines (Chairman), L Billingham, A Freeman, N Land, T Mason, J Tomlinson, N Hill, Mrs A Davies

Members of the public present: Mrs Billingham, Ramona and Rufus Billingham, Mr and Mrs Ray, Mrs Golden, Mrs Norton, Mr and Mrs Walker, Mrs Dunn, Mr and Mrs Hughes, Mr and Mrs Bryan, Mr Jewkes, Mr Bowden.

97/21. Apologies for Absence.

An apology of absence was received from Councillor D Billson (Vice-Chairman), Mrs C Clarke.

Councillors M Finch and Jak Abrahams (County Councillor) were not in attendance.

98/21. Declarations of Councillors’ Interest.

Councillor T Mason declared an interest in relation to the Land at Windsor Road as it is owned by the District Council.

99/21. Public Forum - Democratic fifteen minute period / public question time (BKV Prize giving)

Standing orders were suspended to allow members of the public to speak.

The following presentations took place

**Pattingham Gardens**

Pattingham Gardens

1st place Trophy Mrs Norton

2ndplace Mr and Mrs Lowe

3rd place  Mrs Golden

**Pattingham Hanging baskets**

1st place Trophy  Mr and Mrs Walker

 2ndplace  Mr and Mrs Clark

 3rd place Mrs James

 **Pattingham Sunflowers**

1st place Trophy Mr Woolley  11 ft 8 inch

 2ndplace Mr Collins 9ft 7 inch

3rd place Mrs Dunn

**Burnhill Green**

**BEST GARDENS**

**1st**: Walnut Cottage - Mr & Mrs Ray

**2nd**: Lower Snowdon Cottage - Mr & Mrs Larkin

**3rd**: No 6 The Old Post Office - Mr & Mrs Hughes

**HANGING BASKET & TUBS**

**1st**: Walnut Cottage - Mr & Mrs Ray

**2nd**: 22 Snowdon Road - Mr & Mrs Bryan

**3rd**: 42 Snowdon Road - Mrs Bott

Sunflowers

**9ft 3 inches, 8ft 1 inches and 7ft 9 inches**. Names are Rufus and Ramona Billingham.

Mr Jewkes reported that he had reported the obscured speed sign to County Highways and as he had no response from the County Council he has cut back the foliage around the speed sign himself. It was also noted that there had not been a speed data down load since the last meeting because temporary traffic lights were positioned adjacent to the speed slowing most traffic, and the battery in the SID required changing.

Standing orders were reinstated.

100/21. To receive for confirmation and adoption, the Minutes of the Parish Council meeting held on 26th July 2021.

The minutes of the above meetings were agreed as an accurate and true record of the meeting.

101/21. County / District Councillors to address the Council on any matters relevant to the Parish

Councillor T Mason reported, that the District Council have lost 2 senior members during August, Cllr BR Edwards from Kinver and Cllr R Williams from Wombourne. Due to the loss of these Councillors on the 14th September there will be a reshuffle on positions.

On the 29th September the first draft of the local plan will be going out for consultation.

It was noted that the speed indication device has not yet been installed by SSDC on Clive Road, Councillor T Mason will progress this matter. The Chairman thanked Councillor T Mason for getting the bin emptied at Burnhill Green Play Area and replaced with a new floor standing bin which is easier for children to put rubbish in.

Councillor L Billingham met with Councillor Jak Abrahams to look at the village markers for Burnhill Green. He has sent forward the locations required to him. The County Councillor is progressing this and is looking at funding these markers from his County fund.

It was noted that residents and the Parish Council were not informed of the recent gas works and partial road closures. Queries were forwarded directly to the County Council.

102/21. Update on Land off Windsor Road.

An Open Market Valuation survey is being conducted on behalf of the District Council. We have requested that the land should be valued as amenity land in perpetuity and not for development. The District Council replied that all valuation surveyors will make enquiries with the local planning authority and consult the Local Plan as part of their due diligence and will take this into consideration when preparing the valuation.

103/21. Update on Parish Map

Councillor N Hill has reviewed the map, and the proposed changes have been forwarded to the publishing company, The Clerk has also sent the sepia style map (from the Millennium Walk provided also by Councillor N Hill). However, the company have come back and stated we ordered a map like Perton’s which is the OS Style. The Clerk has asked if it’s possible to produce the graphics in this style, and she has received some proofs back again which were circulated to members in a more sympathetic style. Members agreed to proceed with the image that is the first image received from the Supplier (ref Pattingham Parish map.pdf).

104/21. To receive an updated report from the PCSO on crime statistics in Pattingham

A report was circulated to all members of the Council, this report was noted.

105/21. To receive an update on the reopening grant for the High Street

An order has been placed for the 2 oak planters, 2 large picnic tables and 1 disabled access table as per the grant request. The delivery for the benches is 16-20 weeks. The Clerk will forward the proforma invoices which have been paid to the District Council to claim the grant as soon as possible.

Councillor N Hill offered to supply some perennial plants and possibly some roses for the new planters, ideally easy maintenance plants would be required.

106/21. To discuss the Tiny Forest

Cllr Hill reported there is the availability of funding from Severn Trent for 600 trees to be supplied and planted as part of a Tiny Forest project. The area required is the size of a tennis court. The school would be involved in the planting. There would be no cost to the Parish Council and Severn Trent would clear the ground ready for planting, they will also place a plaque in the area. A gate / access through the perimeter fence may need to be installed from Westbeech Road to allow access for machinery to plant the area without damaging the football pitches. This could be used for any further development in that area.

A test is required to check for cables etc under the ground, soil samples have to be taken to ensure the ground is suitable. A team develop the area and work with the school. The main growing period for 3 years soil samples will need to be taken to ensure the trees are growing correctly.

The Clerk to write to the District Council officer (Andrew Aston) to ask permission to have a tiny forest on the playing fields in an area we would like to use, we have over 50 years remaining on our lease for the playing field, for access to plant the trees we would like to remove a section of fence to have an access gate for the project from Westbeech Road, Clerk to ask what permissions if any are required. Permission was given in principle for Councillor N Hill to continue to progress this project with Severn Trent.

107/21. To receive an update on the Playing Field

Councillor R Lines reported that the work sanctioned at the last meeting has been actioned with regard to the safety mats, he filled the area with soil and seed, the tree work is scheduled to happen next week.

The Play area at Burnhill Green also had issues with matting being exposed following an inspection by the Clerk. The area around the spring motorbike has been repaired with exposed matting removed and seed/top soil applied. There was a substantial concave under the junior swings and this has been filled/levelled and new matting installed with top soil & seeding.The bench has been moved and will be reinstalled shortly following being repainted. The gate post on the vehicle access gate had rotted and has been replaced.

Pattingham Playing Field swings – the Clerk has measured the junior swings and contacted Playdale, the swing seats we have are a standard size, the only other larger seats are for the assisted swings, which would not fit the frames we have (these are a large chair swing seat).

Football season is starting with 2 youth teams from Trysull Tigers, and 1 adult team from Wombourne Pool Bar FC. A new cleaner has been engaged to clean the changing rooms following them being used for matches.

108/21. Report from the Clerk.

The following items were noted:-

Invitation to attend SSDC meeting on Local Plan

Correspondence relating to a memorial bench for the playing fields (not PC land) and an over grown footpath at Deers Leap.

BT Line CCTV needs to be transferred to the Village Hall, but it is out of contract so they may wish to take out a new deal.

Update received from Boningdale Parish Council re reducing speed limits on Burnhill Green Road, Councillor L Billingham is talking to them re this subject. This to be an agenda item for the next meeting.

109/21. Accounts for Payment and notification of completion of audit for 2020/21.

These are attached as appendix 1 to these minutes. They were agreed and noted.

110/21. Items for future Meetings

Items to be with the Clerk by 1st October 2021 - Speed reduction with neighbouring parishes.

111/21. Date of Next Meeting –

 11th October 2021 at Burnhill Green.

Appendix 1 to the minutes of Pattingham Parish Council meeting held on the 6th September 2021.

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| --- | --- | --- | --- |
| Cheque | Chq Value | Supplier | Comments |
| 723497 | £150.00 | A Horton Gardener | Gardening |
| 723498 | £183.40 | Inland Revenue | July |
| 723499 | £661.22 | Administration | July |
| 723500 | £500.00 | St Chads Church | Sponsorship of Scarecrow Festival |
| 723501 | £10.58 | TFM | Compost |
| 723502 | £472.50 | Ditton Services | Grass Cutting |
| 723503 | £150.00 | A Horton Gardener | Gardening |
| 723504 | £661.22 | Administration | August |
| 723505 | £183.40 | Inland Revenue | August |
| 723506 | £493.56 | Playdale | Zip wire parts |
| 723507 | £124.20 | ESPO | Litter Pickers |
| 723508 | £6.49 | Motorworld | Grease to mend zip wire |
| 723509 | £3.94 | Viking Direct | Postage Stamps |
| 723310 | £124.20 | ESPO | Litter hoops |
| dd | £22.37 | EE | Phone bill |
| DD | £53.08 | BT | Phone line / broadband |
| dd | £45.06 | Water Plus | Water rates |
| DD | £23.77 | Utility Warehouse | Monthly charges |
|  | £3,868.99 |  |  |

Financial Budget Comparison

Comparison between 01/04/21 and 06/08/21 inclusive.

Excludes transactions with an invoice date prior to 01/04/21

 **2021/2022** **Actual Net** **Balance**

 **INCOME**

**Council**

 100 Donations £0.00 £0.00 £0.00

 101 Precept £47,750.00 £23,875.00 -£23,875.00

 103 Football Income £1,400.00 £0.00 -£1,400.00

 104 Misc Items £0.00 £0.00 £0.00

 110 Interest on Santander deposit acc £60.00 £0.00 -£60.00

 111 Redwood Bank Interest £0.00 £0.00 £0.00

**Total Income** £49,210.00 £23,875.00 -£25,335.00

 **EXPENDITURE**

**Council**

1 Administration £500.00 £126.12 £373.88

2 Audit Costs £550.00 £275.00 £275.00

5 Best Kept Village Competition £500.00 £0.00 £500.00

8 CCTV £600.00 £175.00 £425.00

9 Chairmans Allowance £250.00 £250.00 £0.00

10 Play Park Loan £6,500.00 £0.00 £6,500.00

12 Christmas Lights £5,000.00 -£39.99 £5,039.99

14 Clerks Salary £9,500.00 £3,336.19 £6,163.81

15 Defribulator £0.00 £131.95 -£131.95

16 Elections £1,000.00 £0.00 £1,000.00

17 Footpath Maintenance £1,000.00 £0.00 £1,000.00

18 Gardening £1,800.00 £450.00 £1,350.00

19 Insurance £1,300.00 £1,253.36 £46.64

25 Playing Flds Maintenance £10,000.00 £694.23 £9,305.77

28 Grants / Other exp £7,500.00 £3,740.50 £3,759.50

29 Subscriptions £450.00 £0.00 £450.00

30 Training £50.00 £0.00 £50.00

34 STORAGE AT THE VILLAGE £150.00 -£120.00 £270.00

 HALL

36 FOOTBALL EXPENDITURE £700.00 £0.00 £700.00

37 VILLAGE MAINTENANCE £5,600.00 £425.31 £5,174.69

 IMPROVEMENTS/LITTER

**Total Expenditure** £52,950.00 £10,697.67 £42,252.33

Total Income £49,210.00 £23,875.00 -£25,335.00

Total Expenditure £52,950.00 £10,697.67 £42,252.33

**Total Net Balance** **-£3,740.00** **£13,177.33**

 **Financial Summary - Cashbook**

 Summary between 01/04/21 and 06/08/21 inclusive.

 Balances at the start of the year

 **Ordinary Accounts**

 Santander £27,153.38

 **Short Term Investment Accounts**

 Redwood Bank £55,045.55

 Santander Deposit account £1,615.97

 Total £83,814.90

 RECEIPTS Net Vat Gross

 Council £26,967.40 £0.00 £26,967.40

 Total Receipts £26,967.40 £0.00 £26,967.40

 PAYMENTS Net Vat Gross

 Council £22,176.88 £847.08 £23,023.96

 Total Payments £22,176.88 £847.08 £23,023.96

Closing Balances

**Ordinary Accounts**

Santander £31,096.82

**Short Term Investment Accounts**

Redwood Bank £55,045.55

Santander Deposit account £1,615.97

Total £87,758.34

 Signed

 Chair Clerk / Responsible Financial Officer

 24/08/21 12:57 PM Vs: ***Pattingham & Patshull Parish Council*** ***Page 1***

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